OnBoarding Implementation Project

Kickoff Call

Kick-Off Call

- Introduce Team Members
- Overview of Project Plan
- Review Pending Items
- Schedule Proj. Status Calls
- Schedule Date for Stage 1
- OVA Download

Stage 1

Installation & Configuration

- Application Server & Components Installation
- Configuration & Setup
- Workstation Installation
- End-to-End Testing

Stage 2

Training

- Document Template Training
- Administrative Training
- User Training (Train the Trainer format)

Stage 3

Preparation for Live

- Complete Templates
- Verify Environment Setup
- Train Bank Staff
- Complete CAT Matrix

Stage 4

Go Live Day

- Congratulations!

IMM eSign